Liquid release – Tenancy Invoice Assignment

A new version of the Tenancy Invoice assignment has been released in our most recent Palace update. This feature can still be accessed via the Tenancy list by clicking on "Edit" and then selecting 'Assign Invoices' as below.

Once you select Assign Invoices you will be presented with the following screen which has a similar format to the Bank Recon area so it should be familiar.

As you will notice, the layout is vastly different to what Palace Live users might be used to but the functionality is the same:

- Invoices can be selected from the Invoice dropdown highlighted in the screenshot above.
- Receipts and Ledger Balances are on the right hand side.
- Various options are shown below the Invoice dropdown such as Include Hidden Receipts and Include Non Tracked Invoices.
- There is an Invoice Assignment Summary which will update as you select different invoices and receipts.

Once you have selected the Invoice you require paying and the Receipts and/or Ledger Balances from the right hand side you can then click the green "Commit Assignment" button which will then complete the allocation.

We have also made changes to the Transaction History Edit screen which will allow you do undo any Invoice Assignment that may have been done in error. As shown below you can clear assigned invoices by clicking the "Clear Assignment" link on a receipt.

This will clear the assignment of any receipt that may have been incorrectly assigned to a charge.