

How to Read And Understand Your Statement Details (Portrait)

If an owner has multiple properties and only wants one statement this is the statement you should select for them.

Statement Type: Owner with multiple properties

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Viridity RE

Statement Of Account As At 20/09/2016

John & Pauline Donut
1 New York Blvd
New York
USA

Tax Invoice
GST No. 012 012 012
Statement No. 67

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Property				Opening Balance (01/10/2015)	\$264.25	\$264.25		
10 Blue Street, Great Bay, Auckland								
Tenancy: John Smith - Started: 21/03/2006 - Rent: \$300.00 / Week								
Income								
Date	Type	Details	Transaction Ref	Amount	Fees	GST	Total	
11/9/16	Rent	John Smith 25/3 to 31/3	25627 AP11	300.00	-26.09	-3.91	270.00	
Totals				\$300.00	-\$26.09	-\$3.91	\$270.00	
Expenses								
Date	Type	Details	Transaction Ref	Amount	Fees	GST	Total	
12/9/16	Fees	Inspection	25671		0.00	0.00	0.00	
Totals				\$0.00	\$0.00	\$0.00	\$0.00	
GST Collected: \$39.13				Credited To Your Account	\$564.25	-\$26.09	-\$3.91	\$534.25
				Bank Acc. (Donut J & P 06-0145-0112716-00)				
Property				Opening Balance (01/10/2015)	\$322.65	\$322.65		
7 Wharf Road, Herald Island, Auckland								
Tenancy: Violet Te Puke - Started: 25/01/2006 - Rent: \$540.00 / Week								
No Transactions								
Date	Type	Details	Transaction Ref	Amount	Fees	GST	Total	
No Transactions								
Totals				\$0.00	\$0.00	\$0.00	\$0.00	
				Credited To Your Account	\$322.65	\$0.00	\$0.00	\$322.65
				Bank Acc. (Donut J & P 06-0145-0112716-00)				
Total				\$886.90	-\$26.09	-\$3.91	\$856.90	

1. Income: Shows the date of the transaction, what type of transaction i.e rent, who paid it in, what period it covers, the internal transaction number, the receipt reference, the amount paid and then the breakdown of the management fee and GST amounts.
2. Expenses: Shows the date of the transactions, what type of transaction i.e fees or invoice, the internal transaction number, the receipt reference the amount of the expense, then the fee breakdown and GST.
3. Payments: This will show any payments made out to you during the month but not including this month end payment.
4. Amount of money put on hold to cover unpaid expenses